A complaint can be raised by sending email to <u>compliance@mansishares.in</u> You shall receive an email reply or call back for your query raised or complaint registered with us. The Internal Turnaround time for this first response from Broker is within 3 hours or maximum 24 hours.

1. Our first level team shall speak with you or communicate and understand your complaint and query and answer and resolve them immediately if possible.

2. If the compliant / query is not getting resolved by the first level team, then they shall escalate to the senior level team immediately and they shall do the needful communication with client for resolution within 6 hours of escalation.

3. If the senior level team is unable to resolve within the given TAT, then the compliant resolution is escalated to the Compliance Officer / Director in charge to personally look into client complaint and do the best possible effort to resolve and satisfy the client's requirements.

For Complaints filing on phone, please call us on 022 405 3852. You may also call us anytime on this number to find the status of your complaint resolution and expected time for resolution.